

## **EAU CLAIRE COMMUNITY FOUNDATION PUBLIC CHARITY ADVISORS (PCA)**

The Eau Claire Community Foundation has established a Public Charity Advisor program under the following criteria:

1. Purpose: The purpose would be to have available to public charities (501(c)(3)) professional advisors in the fields of accounting, tax, law and finance who will be willing, without charge, to assist public charities in single issue matters. The concept would be to afford easy, fast and free services for single issue matters which can be taken care of by the professional advisor in a matter of a few hours. Any engagement or time spent beyond that time limit for a charity would be negotiated by the professional advisor and the charity.

2. Procedure: Requests for professional advisors will be made by qualified local charities (charities who have previously been approved by the Foundation to participate in the program). The Foundation will attempt to screen the request for issues which are obviously not applicable to the program or do not fall within the guidelines for the professional advisors. If the request is approved by the Foundation, it will contact appropriate professional advisors who have agreed to participate and have them contact the charities directly.

3. Hold Harmless: Charities would be required to indemnify and hold harmless the professional advisor for his/her advice, except for gross negligence on the part of the advisor. In addition, charities must acknowledge the Foundation and its employees are not authorized to give tax and legal advice and that the Foundation, therefore, must also be indemnified and held harmless for its participation in this program.

4. Professional Advisors Sign-up: Those professional advisors who are interested and qualified will sign-up and agree to participate in the program with the understanding that the indemnification and hold harmless would be applicable to them and that they would not be called upon for more than a maximum number of hours set by the professional advisor for donation of free time to public charities in a given time frame (i.e. monthly, quarterly, annually).